

FY2009

ESRL ANNUAL PLAN

Objectives

Technology

- Beginning July 2008, the IT department manager and assistant manager will meet annually with each of the member libraries to discuss current and future technology and plans.

- Begin plans and discussions for build-out and implementation of a system that supports virtual meetings and collaboration accessible from any member library.

- Discuss and plan process to implement the means by which shore-wide customers may seamlessly utilize member libraries' integrated library systems to obtain library materials.

- Begin plans and discussion to create and support a fixed menu of remotely manageable, standardized software and equipment for member libraries.

- Research and plan budget to deploy a digitization project for ESRL and member libraries

Training

- Beginning July 2008, training coordinator will meet annually with each member library to discuss their current and future training needs.

- Beginning July 2008 plan and develop process to increase staff use of electronic resources and databases by 5% through training. Implement reporting mechanism.

- By August 2008, assess the training needs and determine core competencies of the ESRL staff and member libraries.

- Begin discussion and plans so that by June 2009, 100% of DLDS statewide training initiatives are made available to member libraries.

- Begin plans and process to establish (purchase, train, etc.) a database to document continuing education courses for ESRL staff and member libraries.

Public Services

- Beginning July 2008 ESRL Administrative and Information Services Manager will meet annually with member libraries to determine how ESRL can support their future plans.

- Beginning July 2008 annually fund and administer at least two major regionwide projects or events.

- Beginning July 2008 annually administer special-interest groups and identify appropriate library and non-library opportunities for collaboration.

- Beginning July 2008, annually provide direct financial grants to support member libraries public services.

- By June 2009, implement an ESRL collection-management policy for print, electronic and other resources.

- By June 2009, analyze delivery services to determine delivery load, delivery schedules, vehicle needs and outsourcing options.

ESRL Operations

- Beginning July 2008, annually evaluate and update all personnel policies and staff organization.

- Beginning July 2008, continually enhance communication and functionality of the organization.

- Beginning July 2008, determine the best course of action for ESRL's future facility requirements that will continually provide core services to member libraries.

- By December 2008, publish an ESRL advocacy plan with annual updates.

ESRL Annual Plan FY2009 approved by the ESRL Board of Trustees, Annual Meeting held October 9, 2008